JUDICIAL EDUCATION ·

Sample Agenda

· Planning Call 2

[redacted] | 12:00–12:30 p.m. ET | ZoomGov [redacted] Passcode

Target — leave with hypotheticals and Slido settled, faculty scope confirmed, owners and dates assigned, and the next call scheduled.

WHERE THINGS STAND

Dr. — reaching out to confirm her for the Medical Advisory Board segment.

Hon. — working block: minor traffic, problem drivers, and sentencing alternatives (PADD, DIP, and specific sanctions to confirm today).

— confirmed for finalizing the details of her MVA coverage.

Materials — remains the faculty materials deadline.

AGENDA · 30 MINUTES

TIME	DECISION TO REACH BY 12:30
0:00–0:05	**Judge deck.** Transponders available? Use slides 14, 19, and 29? Which cartoon? Add separate implicit-bias or contempt material?
0:05–0:11	**Faculty scope.** Confirm boundaries; coverage details; availability and, if set, the Medical Advisory Board block.
0:11–0:19	**Hypotheticals.** Which segments need one? Who owns each draft? What are the review and delivery dates?
0:19–0:26	**Slido.** Which questions stay? Who owns revisions and new questions? Who reviews them, and when are they locked?
0:26–0:30	**Close.** Read back decisions, owners, due dates, unresolved items, and the next-call date.

OPEN ITEMS · ASSIGN OWNER AND DATE ON THE CALL

ITEM	OWNER	DUE / REVIEW
Transponders available for the deck?	—	—
Confirm slides 14, 19, and 29 for transponder use	—	—
Cartoon choice: Biased or Skewed Perspective	—	—
Add separate implicit-bias or contempt material?	—	—
Confirm boundaries and specific sanctions (PADD, DIP)	—	—

Finalize the details of MVA coverage	—	—
Confirm availability and Medical Advisory Board block	—	—
Hypotheticals: segments needed, draft owners, review and delivery dates	—	—
Slido: questions kept, revision owner, reviewer, lock date	—	—
Next-call date	—	—

Working agenda for the planning call. Nothing on it is approved or participant-facing.